



Roles and Responsibilities of Chairman of the Board of Directors

The Chairman of the Board of Directors should perform the following tasks.

1. Set Board meeting agenda by discussing with the CEO and have measures to ensure key issues are included in the meeting agenda.
2. Allot sufficient time for the management to propose the agenda and for the Board to comprehensively discuss key issues.
3. Encourage the Board to use discretion and express opinions independently.
4. Ensure the Board performs effectively and achieve the objectives and purpose of the organization.
5. Encourage all directors to take parts in building ethical corporate culture and conducting business in accordance with good corporate governance principles.
6. Support collaboration between the Board, management, and corporate secretary to ensure smooth and effective cooperation.
7. Work closely with the CEO and represent the Board in providing guidance and supervise the CEO.
8. Work with corporate secretary on behalf of the Board to provide guidance and support work processes of the Board.
9. Regularly communicate and monitor the performance of the Board to strengthen positive relationship among directors.
10. Represent the Board in communicating key information of the organization and build positive relationship with shareholders and stakeholders.
11. Chair shareholders' meeting and allot sufficient time for them to ask queries.